



<i>For office use only</i>	
Name	_____
PIF	Scholarship_____

Membership Packet

PARENTS: PLEASE FILL THIS OUT WITH YOUR CHILD

2016/2017

For kids in 4th grade and up

The San Geronimo Valley Community Center's After School Youth Program

P.O. Box 194 • SAN GERONIMO, CA 94963
415.488.4118 ext.218 FAX 415.488.9398

The Loft Program Description: The Loft is a diverse, youth-driven teen program dedicated to promoting personal and group development through fun events, creative expression, community activism, youth empowerment, mentoring, and the open exchange of ideas.

The Loft After-School program is open from the end of the school day, until 5:30pm, Monday through Thursday, and Fridays until 5pm, following the Lagunitas School District calendar. Annual membership is \$300.00, and includes healthy snacks, in-Loft after school activities, classes and gym time.

Evening Programming: Throughout the year, The Loft puts on nighttime events for youth for an additional fee.

Job Training Internship Program: The Loft offers youth in 7th grade and up job training placements internships as part of our Youth Leadership Institute program which meets the first Wednesday of the month in The Loft.

ADMISSIONS AGREEMENT

Personal Property: Loft members are welcome to bring their electronics and other personal items from home to share, though we are not responsible if they are lost or damaged. All games and music will be screened for appropriateness and all electronics are tuned off at 4pm.

Medication Procedures & Other Health Issues: We will clean and bandage cuts and scrapes. If a child is unwell, we will provide a comfortable place for her/him to rest while his/her parents are being notified. Although we are not able to dispense medications, we will provide children with a safe place to store their own, and will be happy to remind them to take them as directed, per written instructions from parents.

Registration & Fees: The annual Loft membership fee is \$300. Payment can be made all at once or in up to 3 payments with prearrangement with Heather Richardson who can be reached at loft@sgvcc.org Partial scholarships based on need are available. We do not offer a sibling or drop in discount.

Sign-In and Sign-Out / Pick-Up Policy: Loft members arriving from school are required to sign in each day at the Loft. **Please note that the Loft closes promptly at 5pm each day.**

Communication: Please inform Loft staff of any pertinent information and changes so we can our keep files updated and current. Likewise, please feel free to contact the **Community Center Director, Dave Cort, at 488-8888 ext. #224** with any concerns regarding your children or the program.

Suspected Child Abuse: As Mandated Reporters, all Community Center staff are required to report any instances of suspected child abuse or endangerment, to Children and Family Services, (CFS), who have the authority to observe the physical condition of a child, including conditions which could indicate abuse, neglect or inappropriate placement, and to have a licensed medical professional examine the client.

I have read the information above and understand the Community Center Childcare Program admission policies. I understand that I cannot hold The Loft accountable for my child's safety and well-being unless I provide them with the necessary information.

Parent's Signature _____ Date _____

Loft Behavioral Agreements

Parents: Go over this ENTIRE application with your child

“I understand that as a member of The Loft there are certain agreements and policies that I am expected to adhere to. I understand the ground rules to be as follows: “

- ✗ Each person is responsible for his/her own choices and actions and behavior
- ✗ Putdowns and teasing create an unsafe environment; offensive, vulgar or threatening language and/or actions will not be tolerated.
- ✗ No Fighting
- ✗ No Sexual contact
- ✗ Physical boundaries between Loft members must be respected.
- ✗ Written or verbal consent is required for members to leave The Loft without supervision.
- ✗ The SGV School campus is off limits to students unless they are signed in at an after school program
- ✗ All Loft property must be respected and put away by the person using it. If something is broken or lost because of abuse or neglect, the item will be replaced or repaired by the responsible party.
- ✗ Personal property is to be stored inside The Loft. No one is to touch, move or take another’s personal property. (If you choose to bring electronic equipment for your own personal use, you do so at your own risk.)

PLEASE PRINT CLEARLY

I (child member’s name) _____ have read, understand and agree to honor these rules and agreements. I understand that I may address the staff if I am unsure of the rules, or wish to communicate any ideas/problems regarding the Loft or its policies.

Member’s Signature _____ date _____

Parent’s Signature _____ date _____

The Loft Computer/Electronics Agreement

The electronics in The Loft exist to enrich the atmosphere at The Loft. Here listed are the rules of usage.

- Computers may only be used for homework, research, email, and appropriate internet searching.
- Extensive text messaging in not allowed.
- Downloading games, music, programs or inappropriate materials will result in immediate loss of privileges.
- Loft Members are allowed to bring their electronics to The Loft to share and enjoy. All music/films must be approved by supervising staff for inappropriate language or content prior to playing. Loft electronic time ends promptly at 4pm daily.
- The Wii and TV are to be used appropriately and safely; any unsafe or damaging play will result in immediate loss of privileges.

In general, being able to have and enjoy the electronics at The Loft is a privilege. Equipment damaged due to negligence or misuse must be repaired or replaced by the responsible party.

PLEASE PRINT CLEARLY

I (member’s name) _____ have read and understand the Computer/Electronics Agreement.

Member _____ date _____

Parent _____ date _____

Loft Membership Application to be completed by both parent and child

PLEASE PRINT CLEARLY

Name: _____

School: _____

Date of Birth: _____ Age _____ (you must be in 4th grade or above to be a member)

Gender: _____

Home Phone #: (____) _____ Cell Phone #: (____) _____

E-mail: _____ Mailing Address: _____

City: _____ Zip Code: _____

Parent/Guardian Name: _____ Parent Cell Phone #1: (____) _____

Parent Work Phone #2: () _____ Parent E-mail: _____

Parent/Guardian Name: _____ Parent Cell Phone #1: (____) _____

Parent Work Phone #2: () _____ Parent E-mail: _____

Emergency Contact _____ # _____

Is there any information that you feel we should know about you? (Allergies, medical needs) _____

In an emergency, my child may be treated by a qualified doctor, (please initial) _____

Name of hospital child to be treated at: _____

Medical Record Number _____

Doctor's Name _____

Parent's name _____

Signature _____ Date _____

The Loft Self-Check-Out Consent Form

By signing here I, (parent's name), _____ agree to allow my child, (Print your child's name), _____, to sign out and leave The Loft without a parent present, be it to walk home, go to a friend's house, an after school class or something else. My child knows to check in with Loft staff before I leave.

Parent's Signature _____ date _____

Transportation Authorization

Sometimes The Loft / San Geronimo Valley Community Center takes trips to other sites or activities. In order for us to transport your child to events or activities offsite from the SGVCC and Loft, please fill out the form below.

Loft Member's Name _____

I, (parent's name) _____, authorize the SGVCC / Loft to drive my child on Loft/SGVCC sponsored events.

I/we the parent(s) and or legal guardian(s) of _____, hereby agree to indemnify and hold harmless the San Geronimo Valley Community Center and its officers and employees and any community organization co-sponsoring the Community from and against any and all liability for any physical and or mental injury which may be suffered by me or my child arising out of or in any way connected with the participation in the program(s) named above.

Photo Release

I understand that photos of my child may be used for public relations and I give informed consent for the San Geronimo Valley Community Center to use my child's likeness in its i.e. newspaper, website , brochures, emails etc.

Parent's signature _____

Please return the completed application along with your payment to the Loft, one of the school offices or mail to:

**The San Geronimo Valley Community Center's After School Youth Program
The Loft**

P.O. Box 194 • SAN GERONIMO, CA 94963

Checks can be made out to San Geronimo Valley Community Center

**For more information, please call
415.488.4118 ext. 218 FAX 415.488.9398**