



For office use only

Name _____

PIF _____ Scholarship _____

**Membership Packet
2011/2012
For kids in 4th grade and up
The San Geronimo Valley Community Center's After School Teen Program**

**P.O. Box 194 • SAN GERONIMO, CA 94963
415.488.4118 ext.218 FAX 415.488.9398**

The Loft Program Description: The Loft is a diverse, youth-driven teen program dedicated to promoting personal and group development through fun events, creative expression, community activism, youth empowerment, mentoring, and the open exchange of ideas.

The Loft After-School Hang Zone is open from the end of the school day, until 5pm, Monday thru Thursday, following the Lagunitas School District calendar. The Annual cost for the Loft After-School Hang Zone membership is \$135.00 and gives members a year at The Hang Zone, healthy snacks daily, and fun time with Buck Chavez and any classes offered at the Loft after school.

Evening Programming: Throughout the year, The Loft puts on night time events for youth at an additional fee.

ADMISSIONS AGREEMENT

Personal Property: Kids are welcome to bring their MP3 players, Wii Games (ESRP Teen) and books from home to share, though we are not responsible if they are lost or damaged. All games and music will be screened for appropriateness.

Medication Procedures & Other Health Issues: We will clean and bandage cuts and scrapes. If a kid is unwell, we will provide a comfortable place for her/him to rest while their parents are being notified. Although we are not able to dispense medications, we will provide kids a safe place to store their own and will be happy to remind them to take them as directed, per written instructions from their parents.

Registration & Fees: There is an annual membership fee of \$135 (\$100 Loft Membership & \$35 Registration Fee) Partial scholarships based on need are available.

Sign-In and Sign-Out / Pick-Up Policy: Kids arriving from school are required to sign in each day at the Loft. Kids must be signed out daily by their parent or guardian or by themselves if written permission is given. **Please note, the Loft closes promptly at 5pm each day.**

Communication: Please inform the On-Site Supervisor of any pertinent information and changes so as to keep files updated and current. The On-Site Supervisor will communicate to the parents any concerns and/or pertinent information regarding their child at the end of the day, in person or by phone. Likewise, please feel free to contact the **Community Center Director, Dave Cort, at 488-8888 ext. #224** with any concerns regarding your kids or the program.

Suspected Child Abuse: As Mandated Reporters, all Community Center staff is required to report any instances of suspected child abuse or endangerment, to Child Protective Services (CPS). Community Care Licensing shall have the authority to observe the physical condition of a client, including conditions which could indicate abuse, neglect or inappropriate placement, and to have a licensed medical professional examine the client.

I have read the information above and understand the Community Center Childcare Program admission policies. I understand that I cannot hold The Loft accountable for my child's safety and well-being unless I provide them with the necessary information.

Parent's Signature _____ Date _____

Loft Behavioral Agreements

“I understand that as a member of The Loft there are certain agreements and policies that I am expected to adhere to. I understand the ground rules to be as follows: “

- ✘ Each person is responsible for his/her own choices and actions and behavior
- ✘ Putdowns and teasing create an unsafe environment; offensive, vulgar or threatening language and/or actions will not be tolerated.
- ✘ No Fighting
- ✘ No Sexual contact
- ✘ Physical Boundaries of the Loft must be respected.
- ✘ Written or verbal consent is required for members to leave (sign out) the Loft without supervision. (The SGV School campus is off limits to students unless they are signed in at an after school program.)
- ✘ All Loft property must be respected and put away by the person using it. If something is broken or lost because of abuse or neglect, the item will be replaced or repaired by the responsible party.
- ✘ Personal property is to be stored inside the Loft, No one is to touch, move or take another’s personal property. (If you choose to bring electronic equipment for your own personal use, you do so at your own risk.)

I (member’s name) _____ have read, understand and agree to honor these rules and agreements. I understand that I may address the staff if I am unsure of the rules, or wish to communicate any ideas/problems regarding the Loft or its policies.

Member’s Signature _____ date _____

Parent’s Signature _____ date _____

The Loft Computer/Electronics Agreement

The Electronics in the Loft exist to enrich the atmosphere at The Loft. Here listed are the rules of usage.

- Computers may only be used for homework, research, email, and appropriate internet searching.
- Extensive text messaging will be allowed.
- Downloading Games, music, programs or inappropriate materials will result in immediate loss of privileges.
- Loft Members are allowed to bring MP3 players, CD.s or DVDs, Wii games etc. To the Loft to share and enjoy. All music/films must be approved by supervising staff for inappropriate language or content prior to playing.
- The Wii and TV are to be used appropriately and safely any unsafe or damaging play will result in immediate loss of privileges.

In general, being able to have and enjoy the electronics at The Loft is a privilege. Equipment damaged thru negligence or misuse must be repaired or replaced by the responsible party.

I _____ have read and understand the Computer/Electronics Agreement.

Member _____ date _____

Parent _____ date _____

Loft Membership Application

Name: _____

School: _____

Date of Birth: _____ Age _____ (you must be in 4th grade or above to be a member)

Gender: _____

Home Phone #: (____) _____ Cell Phone #: (____) _____

E-mail: _____ Address: _____

City: _____ Zip Code: _____

Parent/Guardian Name: _____ Parent Cell Phone #1: (____) _____

Parent Work Phone #2: () _____ Parent E-mail: _____

Parent/Guardian Name: _____ Parent Cell Phone #1: (____) _____

Parent Work Phone #2: () _____ Parent E-mail: _____

Emergency Contact _____ # _____

Is there any information that you feel we should know about you? (Allergies, medical needs)

The Loft Self-Check-Out Consent Form

By signing here I, (print your name), _____ agree to allow my child,

(Print your child's name), _____, to sign out and leave the Loft without an adult present.

Parent's Signature _____ date _____